



SIGMA FOUNDATION

Support for Improvement of Governance & Monitoring Advancement Foundation

SIGMA FOUNDATION

Ref No. SF/2018-19/23

Dated 2nd July 2018

ORDER

Subject : - Constitution of Committee on Sexual Harassment of Women at the Workplace in SIGMA Foundation.

It has been decided to form an Internal Complaints Redressal Committee to prohibit, prevent or deter acts of sexual harassment of women at the workplace and to provide a proper procedure for the redressal of the complaints pertaining to sexual harassment in line with the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" and other relevant Law / Act / Rules. Accordingly a Committee is hereby constituted with the following members :-


Sl. No.	Names and Designations	Constitution of the Committee
1	Dr. (Mrs.) Anjali Roy, Member of the Governing Body	Chairperson
3	Dr. (Mrs.) Debasri Mukherjee, Senior Research Officer	Member Secretary
2	Sri Nirmalya Sarkar, Treasurer of the Governing Body	Member
4	Dr. (Ms.) Sabari Bandyopadhyay, Economist	Member

2. The Committee shall address all grievances relating to sexual harassment of women at the work place in SIGMA Foundation in line with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013" and other relevant Law / Act / Rules in each case.

3. All matters relating to sexual harassment of women at the work place in SIGMA Foundation may be brought to the notice of the Member Secretary and the Chairperson of the Committee without any delay and fear.

4. These instructions may be brought to the notice of all members of the Staff including outsourced Staff, if any, working in SIGMA Foundation.

5. These issues with the approval of the President, SIGMA Foundation.


(T.K. Majumdar)
Secretary

Cc to

1 Dr. M.N.Roy, President